The meeting was called to order by President Hiller at 7:00 pm in the HS Media Center with three guests present.

Members Present: Booth, Climer, Hiller, Hunter, Roggenbuck, Waun
Members Absent: Krueger
Administrators Present: Superintendent Kroswek

Approval of Agenda
Moved by Booth, supported by Roggenbuck to approve the agenda as presented. Aye: 6; Nays: 0; Absent and not voting: 1. Motion Carried.

M-Step Assessment Presentation
Brian Fuller, Assessment Coordinator, presented the M-Step results as of the Spring 2016 testing cycle.

Budget Adjustment
Stacey Viers, HISD LEA Business Manager, presented information on the first budget adjustment of 2016-2017. Moved by Booth, supported by Hunter to approve the budget adjustment as presented. Roll Call Vote: Booth: Aye; Climer: Aye; Hunter: Aye; (Krueger: Absent); Roggenbuck: Aye; Waun: Aye; Hiller: Aye. Motion Carried.

Cash Flow Report
 Moved by Waun, supported by Hunter to approve the cash flow report as presented. Ayes: 6; Nays: 0; Absent and not voting: 1. Motion Carried.

Consent Agenda
1. Minutes of the Committee of the Whole Meeting of November 2, 2016
2. Financial Reports
Moved by Booth, supported by Hunter to approve the consent agenda items as presented. Ayes: 6; Nays: 0; Absent and not voting: 1. Motion Carried.

NEOLA Policy Updates
The Board discussed upcoming NEOLA policy updates.

Substitute Teacher Pay
Moved by Hunter, supported by Booth to approve increasing the substitute teacher pay rate to $80.00 per day as presented. Ayes: 6; Nays: 0; Absent and not voting: 1. Motion Carried.

Donations
- $535.58 from HB PTA for Fieldtrip Transportation
- $1,000.00 from Thumb Autism Golf Benefit for Special Education Fund

Moved by Climer supported by Waun to accept with appreciation the donations as presented. Ayes: 6; Nays: 0; Absent and not voting: 1. Motion Carried.

Adjourn
Meeting adjourned at 7:37 p.m.

Nancy Krueger
Board Secretary